

2014-4-14

Hi Mary, Steve and Chris

Included with this letter is the paper work to add my name to the banking at Community NA. I have completed my section.

Chris and I have spoken with regards to the powers granted to those eligible to conduct banking which is recorded on the "Corporate Authorization Resolution" and the number of signatures required to complete these transactions. In the past 2 signatures were required, but in speaking with the branch manager enforcement of this for check writing was up to us, so to simplify getting checks written he and I have decided to go to 1 signature. This does make the trust issue on our part greater, but then again there is enforcement on the banks end so anyone could still have signed and cashed a check with only one signature. Several checks were written this past year, by Jeff, that only had one signature; they were all deposited by those that received them and cleared by the bank(s). Chris and I (Mary and Steve if you want) both have access to the on line bank statements to make verification of activity easier.

In addition to the change above Chris and I changed the address on the bank records to his address in Rexford. Using the PO Box has not proven cost worthy or efficient (there was mail in the PO Box from mid September that was not picked up by Jeff, it finally got forwarded to me in mid March) neither of us have easy access off season to the PO Box either. We chose Chris's address for the banking, even with my being Treasurer because his address is more stable, I have (sometime unreliable) mail forwarding during the summer. Again with on line banking I can see bank statements any time.

Chris and I have "cloud" access to spread sheets for account deposit/withdrawal activity as well as membership information. Mary and Steve you as well as other Board members are welcome to ask permission to access this. These records are accurate provide Chris and I keep them up to date. A task we both have agreed to do.

Mary and Steve if you have questions or want further discussion on the change to one signature or the change of address to Chris's please speak up.

Mary you will need to sign in 3 locations (4 if the Notary wants you to sign the page that they affix their seal on (see my form), there is no "true" location) and have page 2 of the resolution notarized. Then forward forms and this letter on to Steve. Mail to Steve on April 22, as he returns to the lake on this date and mail will once again be delivered to him there.

Steve, sign in 2 locations, and forward forms and letter to Chris.

Chris, sign in 2 locations, scan the completed documents, forward scanned file to me and forms to the bank.

Thank you
Rolf